

St. Peter's College
Dunboyne, Co. Meath
71950F



Attendance and Participation Policy

Implemented: 10th /May/2016

Review Date: September /2020

Person/s responsible for Review: MAC

Signed: _____ Date: 9th May 2016

(Chairperson of the Board of Management)

Date approved by:

1. Staff 03/March/2016
2. Students March/2016
3. Parents March/2016

SUBSTANCE USE POLICY Sept 2017

ST.PETER'S COLLEGE

DUNBOYNE.

St. Peters College is committed to addressing the needs of the whole school in relation to drugs. The policy has been drawn up and accepted by (Principal, Teachers, Parents/Guardians, Board of Management and Students). The implementation and success of the policy depends on the commitment of all involved. In this policy 'Drug' means any 'substance' (See Appendix 1)

Scope:

This Substance Use Policy applies to the entire school community including teachers, students, parents/guardians and users of the school building.

It is in force at all times on the school premises, during school time and during school related activities (including school tours, away trips, ***work experience, extracurricular*** activities and evening classes.) This is not an exhaustive list.

Relationship to School's Mission/Vision/Aims:

1. To encourage students to be positive in their outlook on life and to make a positive contribution to their school and society.
2. To foster the confidence in our students and teachers to develop their talents and abilities.

This policy is part of a general pastoral approach by the school in order to ensure a healthy, caring and supportive learning environment.

Rationale:

1. The school is committed to the health and safety of its community and will take action to safeguard their well-being.
2. The school acknowledges the importance of its pastoral role in the welfare of young people, and through the general ethos of the school, will seek to persuade pupils in need of support to come forward.
3. To outline the procedures for dealing with incidents of substance use and misuse as stated in the Code of Behaviour of their school.

Goals/Objectives:

The school recognises that drug's both legal and illegal are available in the local community and that the School, as part of that community, has an important role in terms of education, prevention, support and the handling of drug related incidents within the school.

We believe and support the following educational aims in respect of substance use and misuse:

- To enable pupils to make healthy, informed choices by increasing knowledge, challenging attitudes and developing and practising skills.
- To increase understanding about implications and possible consequences of substance use and misuse.

- To encourage an understanding for those experiencing or likely to experience substance use and to encourage those students to seek professional help.
- To enable young people to identify sources of appropriate personal support within the school and locality.
- To make sure parents and guardians are aware of and support this policy

These aims are fulfilled through aspects of the pupils' experiences in the taught curriculum and the informal curriculum and through opportunities for extra-curricular activities.

Drug Education Programmes:

The Social, Personal and Health Education Department will co-ordinate the teaching of substance use throughout the school. This will involve liaising with teachers of SPHE, Social Education, CSPE and Religion Education.

The school actively co-operates with external agencies.

Roles and Responsibilities:

(a) The Board of Management:

- Board of Management supports and is committed to providing the training of teachers on matters of substance use.
- To ensure the policy is developed and evaluated over time.
- To approve the policy at a meeting of the board.
- To consider reports from the principal and relevant post holders on the implementation
- To decide on appropriate sanctions for the students found using, attempting to obtain or dealing alcohol or prohibited substances.

(b) Principal and Deputy Principal(s):

The Principal or his/her nominee is responsible for dealing with substance abuse incidents arising in the school.

- To establish structures and procedures for the implementation of the policy.
- To monitor the implementation of the policy.
- To ensure that the policy is reviewed after **3 years**.
- All reports of abuse incidents or suspected incidents must be reported to the principal
- The Principal is responsible for all decisions regarding investigation of the incident.
- The Principal is responsible for keeping all relevant parties properly informed regarding investigation developments.
- The Principal is responsible for the secure and confidential storage of any written documentation and reports associated with an incident.
- The Principal is responsible for taking possession of any banned or prohibited substances and disposing of them via the relevant authorities.
- **Will, where deemed appropriate, make teachers and staff aware of any medications students may be using**

The Principal/Deputy Principal are responsible for the provision of support and CPD to staff members in relation to such matters.

The Principal will establish the nature and extent of activity of any student found selling or distributing substances. The student will then be referred to the Board of Management and the Gardaí.

In all cases where there is no immediate danger to the young person/s, it is important to take time to assess the situation before responding. Due care will be taken to discern between allegation, suspicion and direct evidence of drug use.

Parents and Guardians:

Parents/Guardians are required to support school policy. Parents/Guardians are encouraged to attend school organised activities relating to substance use awareness.

Parents and Guardians are obliged to make the school authorities aware of any medications a student is using

Teachers and Staff:

Teachers and staff must be aware of the contents of this policy and realise that they may have the initial contact with substances user, and are required to control any given situation, pending notification and arrival of the relevant school authorities. At all times be aware of your own Health and Safety.

Students:

Alcohol and/or prohibited substances must not be used, bought or sold while on school property grounds, on school tours and activities or while wearing the school uniform.

Students must not encourage others to use alcohol or prohibited substances.

Monitoring Procedures and Sanctions:

It is important in all suspected or confirmed drug incidents that a limited number of people are involved in managing the incident.

The following relate to the Substance Use Policy. The following procedures relate to any school activity, which includes all extra-curricular activities, school tours and coming/going to school. These procedures will be incorporated as part of the School's Rules and Regulations.

1. A student suspected of using or being under the influence of these substances will be reported to the Principal/Deputy, group leader.
2. The Principal will interview the student and an evaluation of the situation will be made. The Principal may consult with other members of staff. (See Appendix 3 Form on Drug Related Incident)
3. As a result of this interview, an opinion will be formed by the relevant leader as to the extent and nature of the problem presented by the student.
4. If the Principal is satisfied that there is a case to answer by the student, the following will take place:

a) The Student may be temporarily excluded, parents will be informed, and the Tusla will be informed.

b) A meeting will be arranged with student and parent(s)

c) Gardaí may be informed

5. A student who accepts involvement with substances will receive the following help;

a) Will be placed on Ceannaire Report

b) Referred to School Counsellor.

c) May be requested to undergo drug testing before returning to class.

d) Ceannaire will review their situation on a continuous basis and report to Principal.

e) If a student re-offends the case will be referred to the BOM.

6. If a Student denies any involvement in the use of substances, but the Principal is unable to establish a case with certainty, the procedure in No 5 will be followed. If this student is found at any other time to be in breach of the school policy on substance use, the case will be referred to the BOM with a view to permanent exclusion from the School.

7. Any Student found selling or distributing such substances, will be referred to the Gardaí in the first instance, suspended from school and the case brought to the BOM with a view to permanent exclusion from the school.

- *These records will be maintained by the Principal or Deputy Principal and completed immediately following each relevant substance related incident.*
- It is the duty of teachers and staff of the school community to inform students that cannot offer total confidentiality regarding these matters.
- The School may be required to contact an appropriate outside authority/expert such as the Gardaí, Tusla, and Probation Service.

Counselling/Support.

Students directly involved in a drug related incident will be offered the support of the school counselling service, who may refer to specialist external agencies if deemed appropriate.

Students, parents/guardians, or other members of the school community who wish to speak to someone about their own drug use are invited to approach any member of staff. Where voluntary, such disclosures are seen as a desire to seek help and will therefore not be subject to disciplinary consequences, but will be subject to the confidentiality policy outlined above.

Monitoring. Review and Evaluation.

The procedures are reviewed by MAC every 3 years

MAC will refer this policy to all partners in education.

Timeframe.

To be circulated to the partners in education by January 2016

To be implemented by January 2016

APPENDIX 1

Policy Content.

The term “Substance” as referred to in this policy is defined as being any chemical which alters how the body works or how the person behaves or feels .Prohibited substances may include but are limited to:

- Alcohol
- Tobacco
- Medicines.
- Illegal Drugs.
- Solvents e.g. glue, etc.
- Cleaning agents.
- Aerosols
- **E-Cigarettes**

This is not an exhaustive list.

The use of properly prescribed drugs is excluded from this list, but parents/guardians of students taking prescribed medication should inform the school in writing of that fact, and any possible side effects the student may display.

Legal Context:

To comply with the school’s legal obligations.

- The education Act (1998) provides that schools promote the social and personal development of students and provide health education for them.
- The School aims to co-operate fully with the strategic plan adopted under the National Drugs Strategy 2001-2008 and made mandatory for school in Circular 18/02.
- Educational and Welfare Act 2000

This policy sets out the framework within which the whole school community manages issues relating to substance use.

Assessing a Substance Related Incidents.

We acknowledge that in all situations involving drugs, there needs to be a balance between the needs of the student, and the needs of the school community, the reputation of the school and legal consideration.

Assessing a drug incident.

Drug incidents might involve the following (It is not an exhaustive list)

- Drug related emergencies when the person may be unconscious.
- Possession of a legal/illegal drug on the school premises, on the way to or from school or on school related activity.
- Use of a prohibited substances* on the school premises, on the way to or from school on a school related activity.
- Selling/supplying prohibited substances drugs on the school premises, on the way to or from school or on a school related activity.
- Intoxication/unusual behaviour. (see Appendix)
- Disclosure by another person/person seeking help from a member of staff.
- Legal/illegal drug paraphernalia found on school property.
- School grounds being used for drug activity.

APPENDIX 2

Warning signs that a Student is abusing drugs

Drug abusers often try to conceal their symptoms and downplay their problem. If you're worried that a student might be abusing drugs, look for the following warning signs:

Physical warning signs of drug abuse

Bloodshot eyes, pupils larger or smaller than usual. Changes in appetite or sleep patterns. Sudden weight loss or weight gain. Deterioration of physical appearance, personal grooming habits. Unusual smells on breath, body, or clothing. Tremors, slurred speech, or impaired coordination.

Behavioural signs of drug abuse

Drop in attendance and performance at work or school. Unexplained need for money or financial problems. May borrow or steal to get it. Engaging in secretive or suspicious behaviours. Sudden change in friends, favourite hangouts, and hobbies. Frequently getting into trouble (fights, accidents, illegal activities).

Psychological warning signs of drug abuse

Unexplained change in personality or attitude. Sudden mood swings, irritability, or angry outbursts. Periods of unusual hyperactivity, agitation, or giddiness. Lack of motivation; appears lethargic or "spaced out." Appears fearful, anxious, or paranoid, with no reason.

Warning Signs of Commonly Abused Drugs

- Marijuana: Glassy, red eyes; loud talking, inappropriate laughter followed by sleepiness; loss of interest, motivation; weight gain or loss.
- Depressants (including Xanax, Valium, GHB): Contracted pupils; drunk-like; difficulty concentrating; clumsiness; poor judgment; slurred speech; sleepiness.
- Stimulants (including amphetamines, ecstasy, cocaine, and crystal meth): Dilated pupils; hyperactivity; euphoria; irritability; anxiety; excessive talking followed by depression or excessive sleeping at odd times; may go long periods of time without eating or sleeping; weight loss; dry mouth and nose.
- Inhalants (glues, aerosols, vapours): Watery eyes; impaired vision, memory and thought; secretions from the nose or rashes around the nose and mouth; headaches and nausea;

appearance of intoxication; drowsiness; poor muscle control; changes in appetite; anxiety; irritability; lots of cans/aerosols in the trash.

- Hallucinogens (LSD, PCP): Dilated pupils; bizarre and irrational behaviour including paranoia, aggression, hallucinations; mood swings; detachment from people; absorption with self or other objects, slurred speech; confusion.
- Heroin: Contracted pupils; no response of pupils to light; needle marks; sleeping at unusual times; sweating; vomiting; coughing, sniffing; twitching; loss of appetite.

Source: www.spunout.ie

www.drugs.ie

www.garda.ie

APPENDIX 3

Record of a Drug Related Incident.

Description of Incident and Action Taken