



Comisiún na Scrúduithe
Examinations Commission

State Exams
2023

- St. Peter's College only facilitates the exams happening, we have no control over superintendents, reasonable accommodations or any other issues that may arise on the day
- School is only a **Host** for the examination
- The Exams are run by the State Examinations Commission (**SEC**)

Sitting Leaving Cert exam hours after appendix ruptured ‘inhumane’ – student

Amy Richards: ‘I have no idea what I wrote, I don’t know if it was complete gibberish’

© Thu, Jul 4, 2019, 00:05

Sorcha Pollak



- This year the SEC will offer a **deferred sitting** (June 29 – July 15) should a student be unable to sit exam due to:
 - (i) bereavement*
 - (ii) serious illness **
- Strictly limited conditions: “**action of last resort (SEC)**”
- SEC Circular S24/23
- Should such circumstances arise, please contact the school
- Expected to make use of existing **RACE** provisions on offer

Existing RACE Provision:

- Sit exam in alternative location (hospital)
- Access to shared or individual centre
- Alteration to standard timetable on that day [Rest breaks]
- Consumption of food, drinks or medicine in the exam centre
- Determination on above is made by SEC

Should either of these EXCEPTIONAL events (bereavement or Serious Illness) unfortunately apply to you:

- Please notify the school ASAP
- A form needs to be filled out by you (and a parent if you are U18) that has to be sent to SEC
- If a **Serious Medical Condition** does arise, you need to ascertain a medical letter from a Consultant to describe the condition & how it limits your capacity to undertake the exam.
- Evidence of a **Bereavement** must also be supplied

RACE : Limitations

If you are unwell on the day of the exam (unless falling into above categories discussed) you are **not** entitled to a special center, reader, scribe, rest break etc. You have 2 choices:

1. Come in and do the exam under normal exam conditions
2. Miss the exam

- All students must present to the exam center **30 mins** before their **first exam**. After that you must be in the exam hall **15 mins** before the exam.
- If you need sweets (e.g. you are diabetic) it is important to let the school know so they can inform the superintendent.

- You will **not be permitted to leave** the exam room within the first 30 mins. or last 10 mins.
- If you are more than 30 mins late for the exam you will not be allowed to enter the exam. There is nothing the school can do in this case. PLEASE ensure that you are on time and plan appropriately if you depend on public transport to get you to school.

- If you decide **NOT to sit** any papers, please let the school know ASAP. We have a limited time to contact students who may have genuinely missed the start of the exam, the smaller the number we need to contact the better chance we have of contacting a student who needs it.

Breach of Regulations

- Where a candidate is **found violating the Rules** laid down for the conduct of the examinations, such as having any books, electronic devices or notes in his/her possession, obtaining aid from, or giving aid to another candidate etc., they will be warned that the alleged violation is being **reported to the SEC** and that his/her examination **may be disallowed**.
- The superintendent's role is to report **every** incident, not determine whether or not the incident is or is not a potential breach of Regulations.

Mobile Phone/ Electronic Equipment

- DO NOT bring your mobile/smart watch etc. into the exam, even if it is switched off. There are door attendants on each door to supervise bags etc.
- If an examiner sees a mobile on your person in the exam they are entitled to record it as breach.
- The superintendent is entitled to take your phone, SIM and PIN and send to the SEC for investigation. Refusal to do so will have an effect on your ability to continue exams.

Be Prepared

- You are not allowed share equipment on the day of the exam.
- Mathematics (Log) tables are provided on the day

Return of Books

- Please bring all school books (not exam papers) on the day of each exam to return to the school. They will be collected by the exam attendant.

Best Of Luck!

- As **Examination Aide**, Ms. C. McCarthy will be available on all days of the state exams.
- Ms. McCarthy may be contacted via the School office from 8:30 every morning.
- If there are any issues, you should report to Ms. McCarthy, email: **CMcCarthy.SPC@Imetb.ie**