Out of Regular Work and Community Placement (WCP) Application Form

Out of Regular Placement (*An extract from the WCP Guidelines available on the website*)

Students are given the opportunity to participate in placement every Monday. On occasion, TY Specific programmes arise outside of the designated block placement weeks i.e. An Garda Siochána, HSE, Law Library, Dublin Airport Authority and College courses (this list is not exhaustive). Whilst not ideal in respect of potential conflict with planned TY programme activities and programmes of work, the school will *try* and facilitate placement in this regard, where possible.
If students wish to apply for the aforementioned additional work placement, they must **apply in writing at least two weeks prior to the date** in question by completing an *out of regular placement form*. This form is available for download from the school website or from Ms Edmonds. This process will enable the school to evaluate the merit of the proposed work experience. As a school we have a duty of care to protect teaching and learning in the classroom and the spirit of the TY programme. All applications shall be reviewed by the TY team. *No placement is guaranteed, and no student has permission to attend a placement without confirmation from the TY Coordinator.*

Student Name: _____

Tutor Class: _____

Work and Community Placement/Course being applied for:
Name of Placement: _____
Date of placement: _____
Contact Name: _____
Contact Email: _____

Description of the role/duties/programme involved:
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Student: _____
Parent: _____
Programme Coordinator: _____